



Diversity and Inclusion Mentor Scheme (part of DIAG) Mentee Application Form

Guidance Notes

Thank you for applying to the Diversity and Inclusion Mentor Scheme. Please complete the application form as fully as possible. The information you provide will help us to match you with a mentor that has the development / learning needs that most closely meet your experience and skills.

Before completing the application form, please ensure you read this document carefully.

APPLICATION DEADLINE

You will need to complete the Mentee Application Form and email a completed copy along with your statement or video and diversity form to pg@productionguild.com FAO of Jivan Mann by 5pm **30th June 2021**.

ELIGIBILITY

All career stages can apply to be mentored. DIAG is mindful that the inclusion agenda is wide and includes (although not exclusive to): age, disability, gender, race, religion, sexual orientation - for further guidance, you can reference The BFI's diversity standards here: <http://britishfilmcommission.org.uk/guidance/bfi-diversity-standards/> We are also keen to receive applications from those with caring responsibilities and from lower socioeconomic backgrounds. We encourage applications from across the UK.

On receipt of your completed application form we will review this to ensure all information has been provided and that you meet the selection criteria.

Selection criteria

Through your application you will need to:

- Demonstrate a good understanding of what mentoring involves.
- Explain what it is you would like to achieve through mentoring and how you think a mentor could help.

It is important that you provide as much information as possible about your goals when completing the form. Insufficient information may mean we are unable to match you with a relevant mentor.

Not all mentees who apply for the scheme will necessarily be matched with a mentor immediately, or vice versa. It depends on how suitable the available mentors' expertise is to your goals. However, we do aim to match 15 mentors and mentees.

This [online module](#) from ScreenSkills is designed to help you understand the purpose of mentoring, so you can decide whether working with a mentor will benefit you, either now or in the future.

MATCHING PROCESS

The Diversity and Inclusion Action Group (DIAG) manages the process of identifying a suitable mentor for a mentee. You are assigned a mentor based on the relevancy of the available mentors' work experience and expertise to your goals.

SUPPORT AVAILABLE DURING THE SCHEME

All mentees are issued with a Mentee pack and the relevant mentor's contact details.

MENTORS

Our mentors are Production Guild Members, who have a keen interest in supporting the development of individuals in the screen industry.

Our mentors range from small business professionals to employees of larger organisations.

MENTEES

Mentees do not have to be PGGB members to be eligible to apply for this scheme.

YOU HAVE A QUESTION?

If you have any further questions at this stage, please contact: pg@productionguild.com
FAO Jivan Mann.

Thank you for your application.

