

The Production Guild of Great Britain Chief Operating Officer's Report 2019-20

Operations

This year we welcomed some new members to our team; James Bertrand, PG Assistant, Michelle Russell, Marketing and Business Development Manager, Kathleen Fetigan, Training Coordinator, Amy Deegan, Membership Coordinator and Amy Woods, Training Assistant.

We also said goodbye to Alison Small, CEO, who left to take up a position as UK Production Training Manager at Netflix.

Congratulations to Sarah McCaffrey who was promoted to Training and Development Manager and welcome to Lyndsay Duthie, who joined us as CEO in August 2020.

Finance

The audited accounts for PGGB and PG limited 19/20 are attached.

PGGB made an operating profit of £23,059, with a total brought forward reserves of £217, 613.
PG Limited made an operating profit of £46,289, with a total brought forward reserves of £165, 914.

So overall, between the two companies there was an operating profit of £69,348.

The PG is in a financially stable place, with reserves in the region of £382,000.

We anticipate due to COVID, there will be less income to both companies next year, We are actively managing the financial situation to ensure future security of the organisation.

Thank you to the finance committee for supporting and overseeing the finance function at The Production Guild. They are:

Natalie Moore (Treasurer)

Lara Sargent

Andrew Noakes

Ali Moshref

John Graydon

Membership

We did not raise subscription fees in 2020, nor will we in 2021

Fees remain at;

£350 (£315 regional) for full members

£195 (£175 regional) for supplementary and overseas members.

In March 2020, the membership of the Production Guild stood at 1,038 (up from 1008 in March 2019, 974 in March 2018 and 930 in March 2017).

Membership was made up of;

Assistant Director Grades:

- 1st Assistant Director – 27
- 2nd Assistant Director – 4

Accounts Grades:

- Financial Controller – 22
- Production Accountant – 129
- Assistant Accountant – 134
- Supplementary Accounting – 95
- PG Accounts Graduate – 14
- PG Accounts Trainee – 9

Production Grades:

- Executive Producer – 11
- Producer – 32
- Line Producer – 100
- Unit Production Manager – 24
- Production Manager – 55
- Production Supervisor – 8
- Production Co-ordinator – 51
- Assistant Production Co-ordinator – 6
- Supplementary Production – 84

Location Grades:

- Location Manager – 64
- Assistant Location Manager – 3
- Supplementary Locations – 14

Post Production Grades:

- Post Production Supervisor – 6
- Supplementary Post Production – 1

VFX Grades:

- VFX Producer – 2
- VFX Supervisor – 2

Other Categories:

- Honorary Member – 27

- Permanently Employed – 89
- Retired – 21

We have continued working to contact supplementary members who no longer meet the criteria for supplementary membership. This will continue on a rolling basis, offering members a chance to upgrade their membership after they have gained three credits or been in supplementary for over three years.

We hosted our first event for new members of PGGB, open to those who joined PG in the last year or any members who had not been to a PG event before. We were able to interact with lots of new people and they were able to meet each other in a relaxed environment. The event was a great success and something we will look to do again in the future. We also hosted our first open evening for potential members, who could attend and speak to our membership team and find out about the benefits of PGGB membership.

We now have two best practice guides providing guidance on working in locations and accounts departments. These will be launched to our membership shortly.

From 1st April 2019 through to 31st March 2020, we had 665 requests for availability lists for feature film and TV drama productions. This is in addition to searches made by members directly through the website.

Thank you to Jo Burn, who has taken on the new role of chair of the membership committee this year and has really helped improve the efficiency of the application process and the communication between the membership committee and the Board.

Thank you to the membership committee; Ann-Marie Fitzgerald, Benjamin Greenacre, Bobbie Johnson, Brian Donovan, Caroline Russell, Christine Healy, Craig Barwick, Debbie Somerville, Diana Barton, Guy Barker, Jo Evans, Jon Duncan, Kathy Nettleship, Mark Cooper, Matthew Patnick, Paul Sarony.

Business Partners and affiliates

We are delighted to welcome the following business partners.

Netflix
The Grove and Athenaeum

And the following affiliates.

Polaris Medical
Team Engine
Cinelab London
Locate Productions

A full list of our current industry partners can be found here:

<https://productionguild.com/about-us/our-partners/>

Training

PGGB training we have run this year includes;

An introduction to Production Accounting
Production Accounting with the Production Guild
Assistant Coordinator Training
Movie Magic Training x3
Leadership and Negotiation Skills
The Production Management Portfolio
H&S Training
Leadership and Negotiation for women

ScreenSkills Funded Courses;
APATS XIII
APAFT (Assistant Production Accountant Fast Track Scheme)
Location Trainee Finder

Training Delivered in partnership with other organisations.
Production Accounting with University of Hertfordshire
APATS with Netflix
APATS with BBC
Movie Magic for Creative England
Movie Magic with Netflix
Payroll for Netflix

As well as ongoing requests and delivery of bespoke training for individuals, productions and companies.

Many PG members have been involved in the development and tutoring of our courses throughout the year to whom we are very grateful. We are always ready to welcome any PG member who wishes to share their knowledge and experience by tutoring courses, so please don't hesitate to let us know.

Events

We have held the follow PGGB events during 19/20;

Spring drinks at the Athenaeum sponsored by CAMA
Summer drinks at Café Royal sponsored by Netflix
Christmas party sponsored by Hargenat Global
5x IR35 events funded by ScreenSkills
A to Z of Health and Safety with Media Safety Ltd
Flexible Working Seminar
Question Time with Sargent Disc
What's that Line in my Budget with ScreenSkills and Pact
Belfast networking drinks

Networking drinks with Liverpool film office
New members event
Prospective members event

We would like to thank all our sponsors without whom we would not be able to hold the events we do in such fantastic locations.

Marketing

The newsletter continues to be distributed on a weekly basis, to our members, partners and affiliates. This contains details of upcoming training and events, industry news, members offers and new releases.

We are still working to continually update and improve the website, there were design updates and improvements made to the navigation of the site. In 2020 we will be focused on improving the functionality of the site and ensure that the content is kept up to date.

At the end of March 2020 we had 3,234 followers on Facebook and 9,234 followers on Twitter.

Thank You

Thank you to the PGGB board; Alex Boden (Chair), Debbie Vertue (Vice Chair), Andrew Noakes (Vice Chair), Brian Donovan, Jo Burn, Jo Evans, Kelly Phillips, Ali Moshref, Natalie Moore, John Graydon, Stephen Bristow, Lara Sargent for all their support and guidance throughout the year.

Thank you to the staff team; Sarah McCaffrey, Michelle Russell, Gareth Blake, Hayley Gelling, Amy Deegan, Kathleen Fetigan, James Bertrand and Amy Woods, who have worked incredibly hard during a significant period of change at the Production Guild.